

**EDEO Proposed Diocesan Council
Minutes
February 7, 2020
Online Meeting via Zoom**

Present:

Class of 2020

The Rev. Jed Holdorph (SC)
The Rev. Joseph Farber
Barbara Reynolds

Class of 2021

The Rev. Aletha Bonebrake
The Rev. Roy Green (SC)
Julie Reynolds (SC)
Kit Morgan
Kay Sharp

Class of 2022

The Rev. Charlotte Wells
Adrienne Brown
Ellen Nesbitt
Steve Winkle (SC)

Ex-Officio

Doug Harder, Secretary of Convention
Randy Heise, Diocesan Treasurer

Seat and Voice

Lisa Boquist, Secretary to Council
Amy Jayne, Ascension Executive Director

Absent:

The Rt. Rev. Patrick Bell, Bishop
James Foster, Chancellor

Call to Order

- The Rev. Aletha Bonebrake called the meeting to order at 9:32am. Lisa gave an update on Bishop Pat and his family. Aletha led the Council in a prayer for comfort for the bishop and a prayer from the BCP for our nation.

M/S/C *Motion to approve the agenda as presented. (Joseph Farber, Charlotte Wells)*

M/S/C **Motion to approve the minutes as presented. (Charlotte Wells, Joseph Farber)**

Bisbee Grant Committee Report and Vote

- A motion was made by Adrienne Brown, a member of the Bisbee Grant Committee, to award the 2019 Bisbee Grant funds as follows:
 - All Saint's, Heppner \$400.00
 - Ascension School \$1500.00
 - St. Mark's, Hood River \$1100.00

Roy Green seconded the motion. Aletha asked for discussion: Barbara Reynolds inquired why St. Mark's had only received \$1100 when they had requested \$1500. There was no objection to changing the amount for St. Mark's to the requested amount.

Barbara Reynolds proposed to amend the original motion:

M/S/C Motion to award the 2019 Bisbee Grant funds as follows:

- *All Saint's, Heppner \$400.00*
 - *Ascension School \$1500.00*
 - *St. Mark's, Hood River \$1500.00*
- (Barbara Reynolds, Roy Green)*

Ascension School Update – Amy Jayne

- The Ascension Advisory Board will be meeting via Zoom on Wednesday, February 12th. Makenzie Dyer is taking over as Chair.
- Amy is working on clarifying and updating the role of the Advisory Board and will be bringing recommendations to Council at a future date.
- Amy, Kim Lee, and Melanie Tromp Van Holst attended the Episcopal Camps and Conferences retreat January 27th through February 1st in Maryland.
- Work is continuing on creating a Masterplan for Ascension School.
- A Wildhorse grant of \$14,500 was awarded to Ascension School, and a loan of \$15,000 from the Eastern Oregon Episcopal Foundation (EOEF) was received. Both of those items will allow work to continue on the trail project.
- The Ascension School 2019-year end was in the black.
- A payment of \$5000 was sent to the EOEF for payment on the outstanding balance of \$100,000 that was given for Coe-Kerr's construction.
- Preparations for the Junior High M.U.D.D retreat are moving along, and they are expecting 20-25 attendees.

Financial Report – Randy Heise

- Update on investment firm change over
 - After a slight delay due to year end transfers and stock donations the transfer of funds from Wells Fargo to the Episcopal Church Foundation is expected to be completed today (February 7,2020)
- Preliminary 2019 Year End
 - Preliminary year end numbers show a \$4274 surplus in the EDEO budget. Roy Green inquired about the process for designating that surplus. Currently there is no policy in place for surplus or deficits in the budget. Lisa indicated that the hope is the potential new CPA will help solidify the financial policies and processes for the diocese.
- Proposal for new CPA
 - Randy reviewed a Letter of Engagement from Michael C. Fluharty CPA. Mr. Fluharty is a CPA from Walla Walla who specializes in non-profit accounting. He is proposing to rebuild the current bookkeeping processes and chart of accounts for both EDEO and Ascension to give both entities a fresh start. Mr. Fluharty also recommends that the diocese complete financial compilations for 2017 and 2018 and have a full audit done on 2019 in order to bring the diocese back up to date for the audit requirement. The 2016 audit will be completed by our current auditing firm within the next two weeks, after which a new auditing firm will be researched. Mr. Fluharty will prepare the compilations and assist us with finding a new auditing firm. Because he does not handle payroll, a payroll company will need to be used for diocesan and Ascension School payroll. Lisa

has been communicating with a company call Gusto to take over the payroll by the end of the month if Council approves the changes.

M/S/C Motion to accept the Letter of Engagement from Michael C. Fluharty, CPA. (Kit Morgan, Steve Winkle)

- Closing of Ascension School Capital Campaign Checking Account
 - Amy reported that the checking account that was used for Ascension Capital campaign funds is no longer necessary. The remainder of the funds in that account will be moved from the campaign account to the regular checking account but kept in their own fund for accurate tracking of expenditures.

- **Bishop's Report**
 - Because Bishop Pat was unable to attend the meeting Council briefly reviewed the value statement below and decided to table and further discussions until the May meeting.
Value Statement
As followers of Jesus, we are working toward the practice of unconditional love through the values of:
 - *Human Dignity*
 - *Creation Care*
 - *Spiritual Formation.*

- **Adjournment**
 - The next meeting will be in Redmond on May 15-16.
 - Charlotte asked for prayers for the people dealing with flooding in the Pendleton area, especially the reservation which had declared a state of emergency.
 - The meeting was adjourned at 10:04am.